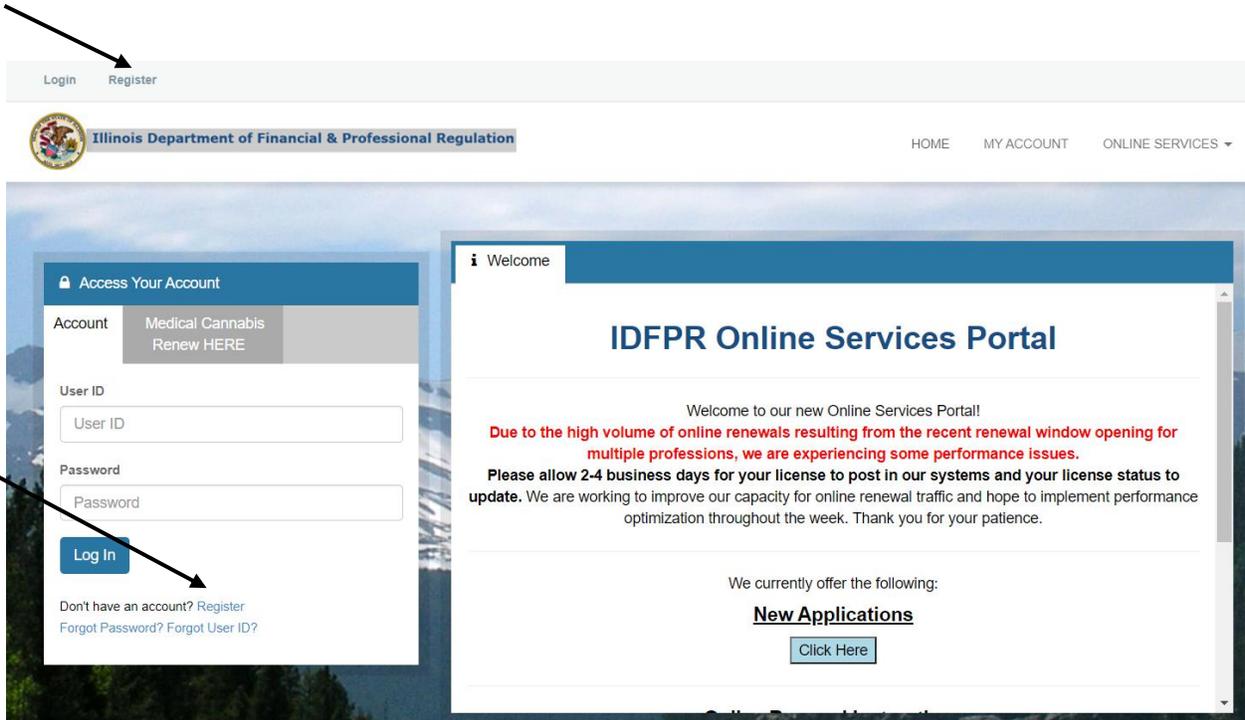


# IL Occupational Therapy Licensure Renewal Instructions

1. Go to the IDFPR licensure renewal website: <https://online-dfpr.micropact.com/Default.aspx>
2. If you do not already have an account, you will first need to register. Click on “Register” in the top left-hand corner, or on the link under the log-in button.



3. On the next screen, make sure “yes” is highlighted, then click on “next”.

## Account Matching

*Review the options and then select Yes, or No in the radio buttons or table below.*

1. I am applying for a license with the IDFPR for the first time and have never been issued a professional license by the IDFPR.	<a href="#">CLICK NO</a>
2. I am a current licensee of the IDFPR.	<a href="#">CLICK YES</a>
3. I have been fingerprinted for a license application and those results have been sent to IDFPR.	<a href="#">CLICK YES</a>
4. I previously applied for a license or sat for an examination, but never received a license from the IDFPR.	<a href="#">CLICK YES</a>
5. I had a license or registration with the IDFPR, but its status is now either: not renewed, expired or inactive.	<a href="#">CLICK YES</a>

Yes  
 No

[Next](#)

[Cancel](#)

4. Enter your social security number, last name, and click on “finish”.

\*SSN   
SSN is required.

Last Name

Date of Birth  (MM/DD/YYYY)

Access ID

5. Verify your account information and establish a password and security questions. Click on “Generate verification email”.

Account Information \* denotes required fields

\*User ID  User ID  
Please enter a User ID you wish to login as.

\*Email  Email  
Please enter your email address.

\*Password  Password

Confirm Password  Confirm Password

Secret Questions

Secret Question 1  In what city did you meet your spouse/significant other?  Answer 1

Secret Question 2  In what city does your nearest sibling live?  Answer 2

Secret Question 3  In what city or town was your first job?  Answer 3

Captcha Verification

6. Follow the link in your email to complete the email verification process.

7. Proceed with logging into your account.

Access Your Account

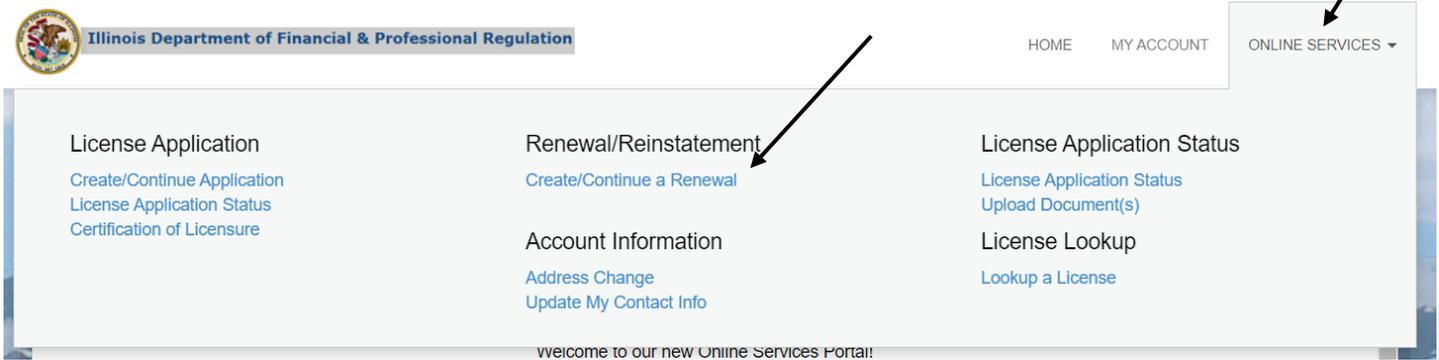
Account Medical Cannabis Renew HERE

User ID  User ID

Password  Password

Don't have an account? Register  
Forgot Password? Forgot User ID?

8. Click on “Online Services” in the top right-hand corner. Then, choose “Create/Continue a Renewal”.



The screenshot shows the website header for the Illinois Department of Financial & Professional Regulation. The header includes the department's logo and name on the left, and navigation links for HOME, MY ACCOUNT, and ONLINE SERVICES on the right. The ONLINE SERVICES dropdown menu is open, displaying three main categories: License Application, Renewal/Reinstatement, and License Application Status. Each category has several sub-links. An arrow points to the 'ONLINE SERVICES' dropdown, and another arrow points to the 'Create/Continue a Renewal' link under the 'Renewal/Reinstatement' category. At the bottom of the page, a message reads 'welcome to our new Online Services Portal!'.

Illinois Department of Financial & Professional Regulation

HOME MY ACCOUNT ONLINE SERVICES ▾

License Application  
[Create/Continue Application](#)  
[License Application Status](#)  
[Certification of Licensure](#)

Renewal/Reinstatement  
[Create/Continue a Renewal](#)

Account Information  
[Address Change](#)  
[Update My Contact Info](#)

License Application Status  
[License Application Status](#)  
[Upload Document\(s\)](#)

License Lookup  
[Lookup a License](#)

welcome to our new Online Services Portal!

9. Follow the remaining prompts to complete your renewal.