



**ILLINOIS OCCUPATIONAL THERAPY ASSOCIATION  
 FULL BOARD MEETING AGENDA/MINUTES  
 February 20, 2021 \* 9:00 am \* Location: Zoom Call**

<b>Members Present</b>		<b>Members Absent</b>
Anne Kiraly-Alvarez – President Carol Michels – Director of Advocacy Molly Bathje – Director of Communications Robin Jones – Interim Secretary George Buckley – Executive Director Cassandra Jackson – Bylaws Committee Misty Ayers-Cumbow – AOTA Representative Ashley Stoffel - Archives Co-Chair Minetta Wallingford – Nominations Sarah Zera – Recruitment Coordinator and CE Coordinator Maria Coronelli – Conference Chair Nancy Richman – Reimbursement Coordinator Kathy Webb – Public Policy Coordinator La'Taria Overstreet - Professional Development Coordinator Brian Herr – Networking Coordinator	<b>SIS Chairs:</b> Nancy Richman Frank Czuba Joy Hyzny Christine Miller Emily Daniels Rita Moore Sam Wallenberg Clare Giuffrida Jennie de la Rosa Manas Monika Robinson Erin Riezman Kelcey Bines Elsie Pollari Michelle Ponsolle-Mays Carol Michels Lisa Knecht-Sabres	Moira Bushell – Director of Finance Christy Rojas – Director of Membership Kathy Preissner -Archives Co-Chair Elizabeth Kohler-Rausch – CE Approval Co-Chair Siddhi Parikh – CE Approval Co-Chair Abi Swidergal – Awards Allie Peuler – Newsletter Coordinator Sara Kopera – Website Coordinator Brielle Holt - Social Media Coordinator Stephanie McCammon – Blog Coordinator <b>SIS Chairs:</b> Kasey Kotsiris Rhonda Guzman Susanne Higgins Dana Lingle Caren Schranz Lauren Little
<b>Guests Present</b> Maureen Mulhall – ILOTA Lobbyist Asia Kim – Fieldwork Student - Midwestern Jordyn Fulton- Fieldwork Student - Midwestern		

<b>Topic</b>	<b>Notes</b>	<b>Action Items &amp; Person Responsible</b>
Call to order	Anne called the meeting to order at 9:03am	n/a

Roll call	See members present above	n/a
Approval of minutes	<ul style="list-style-type: none"> <li><i>Motion to approve the August 15, 2021 Full Board Meeting Minutes. MOTION PASSED (MOTION 2021-02-01)</i></li> </ul>	n/a
<b>New business:</b> Introductions of new board members, FW students, and capstone student	Anne highlighted new board members since August 2020 meeting. Introduced new fieldwork students, interim secretary.	
<b>New business:</b> Bylaws Update	Cassandra provided an update. Will be seeking board member and potentially some member input regarding potential updates to the existing bylaws. Plans to address during the next year.	Board members to watch for email alerts asking for feedback.
<b>New business:</b> Annual Conference-Save the Date	Conference will be virtual during the month of October 2021. Restructuring sponsorship opportunities for 2021. Held logo contest open to all ILOTA members which closes February 24th. Several entries submitted already, and the Conference Committee will be voting at their next meeting. Theme: People, Passion, Purpose. Expanding poster presentation to engage members more. Recruiting paper reviewers and had good response. Call for papers will go out sometime in March.	
<b>New business:</b> SIS Updates	<p>Brian provided overview. Several new chairs recruited. Working to develop Town Halls with SIS Chairs to facilitate discussion with members.</p> <ul style="list-style-type: none"> <li>Monika Robinson discussed a bill in the Illinois legislature regarding telehealth: <a href="https://ilga.gov/legislation/fulltext.asp?DocName=&amp;SessionId=110&amp;GA=102&amp;DocTypeId=HB&amp;DocNum=3498&amp;GAID=16&amp;LegID=132503&amp;SpecSess=&amp;Session=">https://ilga.gov/legislation/fulltext.asp?DocName=&amp;SessionId=110&amp;GA=102&amp;DocTypeId=HB&amp;DocNum=3498&amp;GAID=16&amp;LegID=132503&amp;SpecSess=&amp;Session=</a> Discussion about next steps including seeking support from recipients of telehealth services, etc. to contact legislators. Discussed adding page to the ILOTA webpage to add legislative alert information/section. Discussed use of the language “OT Practitioners” versus “Occupational Therapists” to ensure that OTA’s are covered by the telehealth legislation. ILOTA will be implementing several surveys of members regarding their interests/needs related to special interest areas.</li> <li>School Based Therapists – working with a capstone student to address several advocacy issues. Developing survey to get input from school-based therapists about their needs and reaching out to non-ILOTA members as well.</li> <li>Working with Fieldwork students to follow up on the Roundtable discussions held at the last conference. One of the areas identified is a resource or OT’s who want to work in home and community-based services which could be a tool kit or other resources to support transitioning and working in non-traditional settings.</li> </ul>	George will work with relevant board members to update website with legislative information

	<ul style="list-style-type: none"> <li>George is currently working on 3 surveys with SIS's and expressed that there is typically very good response from members.</li> </ul>	
<b>New business:</b> 2021 Executive Board Elections	Two Positions open in summer 2021 – Director of Advocacy and President – Elect. Individuals encouraged to recruit candidates and/or consider putting their own name up for these positions.	
<b>New business:</b> Practice Act/Rules Revision Updates	Committee has been reactivated. Has been holding meetings this past week and have some additional scheduled. Committees are reviewing the current rules because it is important to make any changes now versus closer to the legislation sunset (2024) because the Department will not support changes close to the sunset date. They are currently focused on modalities. Continuing Education and “re-entry to the profession” as well. Casting, wound care, dry needling, lymphedema are the current areas that are being focused on in the discussion or modalities. Anyone is welcome to join the Zoom calls. Patrick Bloom has agreed to “co-chair” the committee looking at rules revisions.	SIS Chairs are asked to review the rules relative to their area of practice and identify if/where changes may be needed and communicate that to Nancy
Advocacy updates	See Quarterly Board Report Attached. Working to reshape what the director of Advocacy does. Creating a tool that will track legislation and record/track how they impact our profession and determine whether we want to take action or not. Will be reaching out to the SIS's for feedback on legislation as it develops and may be relevant. Currently legislation on autism, telehealth and reimbursement legislation being monitored. Advocacy Priorities: Protecting our Practice Act; Expanding OT Practice	Board members asked to contact Carol Michaels if they become aware of legislation that may impact OT
Communication Updates	See Quarterly Board Report Attached Welcome to new website coordinator and students who are helping. Working on keeping social media going along with the Communique. Social media followers are increasing. Encourage submission of content for the social media from Board members. Special Interest Section Chairs need to submit at least 1 article or the Communique per year. Contact Molly if you need assistance with that. Discussion was held about enabling a “downloadable” version of the Communique. It will be investigated by George and Molly. Discussed that any downloadable version needs to be accessible for assistive technology.	Board members asked to “Like” and Follow ILOTA Social Media. George and Molly will investigate the

issue of  
downloadable  
PDF version of  
the  
Communique.

Finance  
Update

Introduction  
of new CE  
Approval Co-  
Chair

<b>Income</b>	<b>YTD</b>
Membership	34225
CE	2895
Conference	27613
Other	833.24
Total	65566.24
<b>Expenses</b>	
Operating	47554.52
Direct Costs	6489.88
Total	54044.4
<b>Net Income</b>	<b>\$11,521.84</b>

As of 1/31/21

Bank Account Balance as of 2/15/21:

Checking: \$56,321.40  
Savings:\$4,001.49  
**Total: \$60,322.89**

Siddhi Parikh – CE Approval Co-Chair

<p>2021 Student Conclave Update</p>	<p>Virtual conclave this year in March which will be 1 weeklong. Presentations from ILOTA PAC, NBCOT, AOTA, Panel on practice during COVID, OT/OTA Collaboration event and job searching/resume reviews. \$10.00 registration/members and \$40.00 registration/non-members. Encourage to let students know that the NBCOT session is very good or students preparing to take the exam. The NBCOT session will not be recorded.</p>																								
<p>Membership updates</p>	<table border="1" data-bbox="411 467 814 1031"> <thead> <tr> <th>Category</th> <th>February (2/15/21)</th> </tr> </thead> <tbody> <tr> <td>Admin</td> <td>4</td> </tr> <tr> <td>OT</td> <td>413</td> </tr> <tr> <td>OT Monthly</td> <td>66</td> </tr> <tr> <td>OTA</td> <td>63</td> </tr> <tr> <td>OTA monthly</td> <td>14</td> </tr> <tr> <td>Student</td> <td>445</td> </tr> <tr> <td>Retiree</td> <td>9</td> </tr> <tr> <td>Multistate</td> <td>14</td> </tr> <tr> <td>TOTAL</td> <td>1028</td> </tr> <tr> <td>Difference</td> <td>-13</td> </tr> </tbody> </table> <p>Decrease was in student membership, but this is expected to restore with student conclave.</p>		Category	February (2/15/21)	Admin	4	OT	413	OT Monthly	66	OTA	63	OTA monthly	14	Student	445	Retiree	9	Multistate	14	TOTAL	1028	Difference	-13	
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<p>Introduction of New SIS Chairs</p>	<p><b>Erin Riezman:</b> Mental Health  <b>Frank Czuba:</b> Administration and Management  <b>Sam Wallenberg:</b> Diversity, Equity, &amp; Inclusion  <b>Emily Daniels:</b> Occupational Therapy Assistant  <b>Elsie Pollari:</b> Neurorehabilitation</p>																								

New Graduate Membership Category – Under Development	Working on a new category to encourage students to transition from student members to ILOTA members with a discount. Significant drop off after graduation in membership and hoping this category will encourage them to continue their membership with ILOTA. More information will be shared in the future. Will need to do a lot of promotion to let students know about this change and encourage to join in this category.	
Archives Update:	Ashley reported that they have been trying to do interviews with long term OT's and are working to transcribe them and create "stories" for the ILOTA website. Barbara Loomis was interviewed and has recently passed away and they are working on her interview to highlight in the Communique. Seeking any ideas of "seasoned" OT's in the state that we should include/capture. Discussed how archives are captured/stored and the issue of "hard copies" versus digital or electronic archiving.	
Secretary updates	Reminder to review draft minutes when they are sent out and return "approve" or "edits" in timely manner	
Other?	No other business items identified	
Adjournment	Motion to adjourn the meeting. <i>MOTION PASSED</i> Meeting adjourned 10:45am ( <b>MOTION 2021-02-02</b> )	