



ILLINOIS OCCUPATIONAL THERAPY ASSOCIATION
EXECUTIVE BOARD MEETING AGENDA/MINUTES
 June 17, 2023 * 9:00 am * Location: Zoom Call

Members Present	Members Present for a Portion of Meeting	Members Absent
Beverly Menninger – President Anne Kiraly-Alvarez – Director of Membership Robin Jones –Secretary Dalmina Arias - Director of Finance-Elect Michelle Hanawalt – Director of Communications Brenda Koverman- Director of Advocacy George Buckley – Executive Director		Moira Bushell – Director of Finance

Topic	Notes	Action Items & Person Responsible
Call to order	Beverly called the meeting to order at 9:05am	n/a
Roll call	See members present above	n/a
Approval of minutes	<ul style="list-style-type: none"> MOTION: to ratify the email approval of April 15, 2023 ILOTA Executive Committee Meeting Minutes. . Motion carried. (MOTION 2023-06-01) 	n/a
Presidents Report Beverly Menninger	<ul style="list-style-type: none"> Level I Student – Elmhurst College contacted ILOTA for support of a Level I student placement. They will be exploring with students the challenge of moving into School Administration as an OT. There are issues with the State Board of Education and qualifications for an OT to serve as a School Administrator. MOU has been reviewed. Nominations – Deadline closed June 15 at midnight. Director of Advocacy Position – Brenda Koverman nominated. President-Elect – Beverly Menninger and Pooja Patel nominated. Voting deadline is July 31, 2023. SB2057-Sunset Bill – Currently on the governor’s desk signature. Business Cards – Discussed options. Office Space – Renewed for 2023-24 but future of renting office space discussed. Will revisit January 2024. 	George and Beverly will investigate options for business cards.

	<ul style="list-style-type: none"> • Ratify Votes: (Item discussed via email) <ul style="list-style-type: none"> ○ Renew Office Space Lease for 2023-2024: Beverly moved and 2nd by Brenda. Motion carried. (MOTION 2023-06-02) ○ Approve proposed New Awards: Beverly moved and 2nd by Anne. Motion carried. (MOTION 2023-06-03) ○ Approve support of Brenda Koverman to attend the NCSL Legislative Conference and Nancy Richmond to attend the 2023 Illinois State Reform Health Policy Conference. Beverly moved and 2nd by Robin. Motion carried. (MOTION 2023-06-04) 	
<p>Advocacy Report</p> <p>Brenda Koverman</p>	<ol style="list-style-type: none"> 1. Medicaid reimbursement: 14.2% increase approved and now with Medicaid working group to get approval from Governor. Continuing our work with tri-alliance to discuss process barriers. El received notice that there will be a 10% increase in rate. 2. Nancy attended the Illinois state of reform health policy conference and made connections with department heads and legislators. Plan to meet with Julie Hamos to help us develop a Medicaid strategy. Sent comment letter regarding 1115 Waivers. 3. Practice Act: SB 2057 is on the governor’s desk, and we anticipate that it will be signed in 60 days. Direct Access was added. Working to get other items into the rules. 4. Compact Act: Emma is organizing a meeting with Nancy and I to try to find a sponsor. 5. Legislative meeting in August: AOTA is sponsoring an exhibit at the NCSL (national conference of state legislators) conference that I will attend. ILOTA paying for room. 6. Medicaid in schools: We are attending AOTA event 7. ILOTPAC events: June 14 and June 20 <p>Beverly and Brenda discussed the potential of establishing a new position for ILOTA for “Government Affairs” (paid position). Focus on ILOTA strategies for reimbursement and legislative/advocacy efforts.</p>	
<p>Communication Committee Report</p> <p>Michelle Hanawalt</p>	<ul style="list-style-type: none"> • Board members are reminded to continue to submit content for social media posts • I am still seeking someone to serve as the blog coordinator. • I have been delayed with the newsletter due to wrapping up end of school but will send finalized edits from last newsletter and I have started working on next newsletter. • I have recruited two candidates to share the Newsletter Editing/Production. They are Amy Clark and Lauren Adrian. I plan to start working with them to make the transition during the upcoming week. Anne moved for Board approval of having co-Chairs of the Communique and appointing Amy Clark and Lauren Adrian in the positions. Beverly 2nd. Motion carried. (MOTION 2023-06-05) 	

<p>Finance Report</p> <p>Moira Bushell (Submitted in advance, not able to attend the meeting)</p> <p>George/Beverly</p> <p>Dalmina Arias</p>	<p>Financial Report (See reports attached - May 2023 Budget Report and Profit and Loss Statement for May 2023)</p> <p>As of 6/12/23 Debit: \$4,756.45 Checking: \$33,881.41 Savings: \$75,847.36 CD: (not in front of computer to check but can calculate) Total: 119,571.25</p> <ul style="list-style-type: none"> • June Financials • Modalities Course Instructor Payments • EI Course Cancellation • Overall we're back in line with our overall budget for the year. We will have some additional income from another modalities course that will take place in September before the end of the FY, so I think overall we will come out ahead. • New downstate modalities course scheduled. • Reminder: Budget Requests due June 30. As we are in a more comfortable financial place, I would encourage all board members to think outside the box about what we could be using our funds to do that would have a return on investment. Board Development (i.e., the courses for Brenda and Nancy are perfect examples). <p>Conference Update: Committee asking the Board for what the fee/rate for conference will be. Call for Papers was extended. Basic information on the website. 80 submissions for sessions. They are currently under review. Discussion regarding "Conversation that Matters" (or similar name) for 2023 Conference.</p> <ul style="list-style-type: none"> • Implicit bias training update – Committee submitting to Sarah on Monday for the CE Committee process. George will update the website to reflect that the course will be available August 1st (versus July 1st). Nancy Richmond has submitted her recording for Dementia to Beverly for review.
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<p>Membership Update</p> <p>Anne Kiraly-Alvarez</p>	<p>Current membership report:</p> <table border="1" data-bbox="495 261 972 959"> <thead> <tr> <th>Category</th> <th>June 6, 2023</th> </tr> </thead> <tbody> <tr> <td>Admin</td> <td>3</td> </tr> <tr> <td>OT</td> <td>462</td> </tr> <tr> <td>OT Monthly</td> <td>55</td> </tr> <tr> <td>OT New Practitioner</td> <td>94</td> </tr> <tr> <td>OTA</td> <td>57</td> </tr> <tr> <td>OTA monthly</td> <td>16</td> </tr> <tr> <td>OTA New Practitioner</td> <td>32</td> </tr> <tr> <td>Student</td> <td>422</td> </tr> <tr> <td>Retiree</td> <td>12</td> </tr> <tr> <td>Multistate</td> <td>13</td> </tr> <tr> <td>Honorary Lifetime</td> <td>7</td> </tr> <tr> <td>TOTAL</td> <td>1173</td> </tr> <tr> <td>Difference (from 5/18/23)</td> <td>3</td> </tr> </tbody> </table> <ul style="list-style-type: none"> • Questions, comments, suggested edits on Feedback Survey (https://docs.google.com/forms/d/1yckFVT_A1LxeG_bzWCpgMrTXNc5kqFHpiZbGGvhyjBU/edit) Discussion regarding the length and open ended questions and potential volume to analyze. Discussion of offering “incentives” for completing the survey. Motion to create incentive program for feedback survey to include 4 \$25/gift cards plus 1 Free membership to be offered at different parts throughout the length of the survey. Robin 2nd. Motion carried. (MOTION: 2023-06-06) 	Category	June 6, 2023	Admin	3	OT	462	OT Monthly	55	OT New Practitioner	94	OTA	57	OTA monthly	16	OTA New Practitioner	32	Student	422	Retiree	12	Multistate	13	Honorary Lifetime	7	TOTAL	1173	Difference (from 5/18/23)	3
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<p>Secretary updates Robin Jones</p>	<p>Reminder: Please submit your agenda items in a timely manner.</p>																												
<p>Other?</p>	<p>Congratulations to Anne for her promotion to Program Chair at Midwestern University</p>																												

Adjournment

Motion made By Beverly to adjourn meeting at 11:05am, 2nd by Anne. Motion Carried (**MOTION: 2023-06-07**)